

Rawdat al-Quran Academy Chicago Elementary School

Registration Form

2026 – 2027 Academic Year

Student Information

Please provide the legal name as recorded on a state-issued identification document (e.g., passport, State ID).

Student Name: _____

Student ITS Number: _____

☐ Male ☐ Female **Date of Birth (MM/DD/YYYY):** _____

Grade Entering (2026 – 2027): ☐ Grade 1 ☐ Grade 2 ☐ Grade 4

RQA Chicago Elementary is offering Grades 1, 2, and 4 for the 2026 – 2027 academic year.

Student Residence

Street (& Unit, if applicable): _____

City: _____ **State:** _____ **Zip:** _____

Parent/Guardian #1 & Contact Information

Full Name: _____

Relationship: _____

Cell Phone: _____ **Work Phone:** _____ **Email:** _____

Parent/Guardian #2 & Contact Information

Full Name: _____

Relationship: _____

Cell Phone: _____ **Work Phone:** _____ **Email:** _____

Emergency Contact (living at a different address — optional)

Name: _____ **Relationship:** _____

Cell Phone: _____ **Work Phone:** _____ **Email:** _____

Please submit your child's most recent immunization and other health records along with the registration forms.

Rawdat al-Quran Academy Chicago Elementary School

Additional Student Information

2026 – 2027 Academic Year

Home Language Survey

Required by the Illinois State Board of Education for all newly enrolling students.

Language your child learned when they first began to talk: _____

Language most often spoken by your child at home: _____

Language adults most often use when speaking with your child: _____

Race & Ethnicity (Optional — for state reporting purposes)

Is your child of Hispanic/Latino origin? ☐ Yes ☐ No

Race (select all that apply):

☐ American Indian / Alaska Native ☐ Asian

☐ Black / African American ☐ Native Hawaiian / Pacific Islander ☐ White

Previous School / Academic Background

Most Recently Attended School: _____

School Address: _____ Phone: _____

Grade Completed: _____ Dates Attended: _____

Reason for Transfer (if applicable): _____

Special Services

Has your child received or does your child currently have an IEP, 504 Plan, or English Learner (EL) services? ☐ Yes ☐ No

If yes, please describe and attach relevant documentation:

Siblings

Do you have other children currently enrolled at RQA Chicago Elementary or Preschool? ☐ Yes ☐ No

If yes, name(s) and grade(s): _____

Transportation & Dismissal

How will your child arrive to and depart from school? ☐ Parent drop-off/pick-up ☐ Carpool ☐ Walker ☐ Other

Individual(s) authorized for pick-up (in addition to parents/guardians listed on this form):

Custody & Legal Documentation

Are there any custody arrangements or legal orders the school should be aware of? ☐ Yes ☐ No

If yes, please attach a copy of the relevant custody or legal documentation.

Rawdat al-Quran Academy Chicago Elementary School

General Waiver and Release of Liability

2026 – 2027 Academic Year

1. Permission to Participate: I, the undersigned parent/guardian of the child named below ("Student"), hereby consent to their participation in activities at Rawdat al-Quran Academy Chicago Elementary School. These activities include educational classes, religious instruction, and recreational activities.

2. Understanding of Risks: I understand that participating in any group activity involves certain routine risks. While RQA maintains appropriate supervision and safety measures, I acknowledge that accidents or incidents may occur during normal program activities.

3. Release of Liability: By signing this form, I agree not to hold Rawdat al-Quran Academy Chicago Elementary School, its teachers, volunteers, officers, or representatives legally responsible for routine risks associated with program participation. This includes injury, illness, damage, or loss that may occur during educational and recreational activities.

4. Emergency Care Authorization: If my child needs immediate medical attention and I cannot be reached, I authorize RQA staff to:

- Provide basic first aid
- Contact emergency medical services if necessary
- Share relevant medical information with emergency responders
- Arrange transportation to the nearest medical facility if required

I understand I am responsible for any medical expenses incurred.

5. Immunization: I understand that I am responsible for ensuring adherence to all Illinois state-required immunizations for my child.

Illinois Department of Public Health immunization requirements: <https://dph.illinois.gov/topics-services/prevention-wellness/immunization.html>

6. Safety Commitment

RQA commits to:

- Maintaining appropriate adult supervision
- Following safety protocols for all activities
- Promptly notifying parents/guardians of any significant incidents
- Maintaining a safe and nurturing learning environment

7. Wellbeing, Anti-Bullying: I understand that the school is committed to maintaining a safe, supportive, and respectful environment by promoting student wellbeing and strictly prohibiting all forms of bullying, including physical, verbal, emotional, and cyberbullying. I understand that any concerns related to bullying, wellbeing, or student safety will be taken seriously, addressed promptly, and supported through appropriate measures.

8. Student Conduct: I understand that respectful behavior is always expected from all students. I agree to speak with my child about appropriate conduct and ensure they follow all school rules and staff directions. Repeated or serious behavior issues may result in disciplinary action or removal from the program.

9. Photo & Media Waiver: I understand that photographs and videos may be taken during school activities for educational, promotional, or community purposes. These may be used in school publications, newsletters, social media, or other official platforms. If I do not want my child's image to be used or circulated, I agree to inform the school in writing and guide my child not to stand or participate in photo or video sessions. I understand that while reasonable efforts will be made to honor this request, incidental inclusion may still occur during group activities.

10. Attendance & Tardy Policy: I understand that my child must attend class regularly and on time. If my child is absent for the day or requires extended leave, I will inform the respective teachers and/or school administration. I agree to be responsible for any missed classwork and homework during the absence. I understand that punctuality is expected from all students and that three consecutive tardies will result in my child missing outdoor recess break. I agree to support the

school in ensuring my child arrives on time each day, recognizing that consistent punctuality is important for their learning and daily routine.

11. Parking Lot and Pick-Up/Drop-Off Safety: I understand that parents/guardians are fully responsible for supervising their child during arrival and departure, and for safely escorting them to and from the designated entry/exit points. RQA is not responsible for students outside of supervised areas.

12. Parental Responsibility: I agree to review all rules and policies provided by RQA with my child, including safety guidelines, classroom behavior expectations, and arrival/departure procedures.

13. Acknowledgment: I have read this agreement and understand its contents. I am signing this form voluntarily and acknowledge that my signature serves as consent for my child's participation in the school program.

Student's Full Name: _____ **Date:** _____

Parent/Guardian Name: _____ **Signature:** _____

Rawdat al-Quran Academy Chicago Elementary School

Tuition, Fees & Niyaz

2026 – 2027 Academic Year

Tuition: \$7,553

Instructional Fees: \$753

Total (Full Year): \$8,306

A payment request will be created on the Anjuman-e-Saifee Chicago jamaat portal under the "Contributions" tab.

Anjuman-e-Saifee Chicago jamaat website: <https://chicagojamaat.org/>

Niyaz

Families are kindly requested to contribute to niyaz.

One Day's Niyaz: \$300

One Week's Niyaz: \$1,500

One Month's Niyaz: \$6,000

One Year's Niyaz: \$60,000

Amount you are able to contribute to niyaz (\$): _____

Muwasat/Financial Assistance Request

Will you require muwasat/financial assistance? ☐ Yes ☐ No

If yes, amount you are able to commit toward tuition and fees for the school year (\$): _____

Submission of a financial assistance request does not guarantee assistance of any amount. The RQA Board will send to you an application for muwasat and contact you to discuss possible assistance.

Rawdat al-Quran Academy Chicago Elementary School

Health History Form

2026 – 2027 Academic Year

Child Information

Name of Child: _____ Date of Birth: _____

Gender: _____ Age: _____

Address: _____

City: _____ Zip: _____

Primary Care Provider — Name: _____

Clinic/Practice Name: _____

Emergency Contacts

Name: _____ Relationship: _____ Telephone: _____

Name: _____ Relationship: _____ Telephone: _____

Medical History

Does your child have any health concerns the school needs to be aware of? ☐ Yes ☐ No

If yes, please describe:

Can your child participate in all indoor and outdoor school activities? ☐ Yes ☐ No

Does your child have any allergies? ☐ Yes ☐ No

If yes, allergy details (specific allergen, reaction/symptoms):

Does your child carry an EpiPen? ☐ Yes ☐ No

What immediate steps should be taken if an allergic reaction occurs?

Does your child currently take medication? ☐ Yes ☐ No

If yes, what medicine?

Note: School policy does not allow staff to administer medication to students. If your child requires medication during school hours, please come to the school to provide it.

Parent/Guardian Consent

The school has permission to share this information with school staff as determined appropriate for my child's health and safety. ☐ Yes ☐ No

Parent/Guardian Signature: _____ Print Name: _____

Date: _____

Rawdat al-Quran Academy Chicago Elementary School

Parent & Family Volunteer Interest Form

2026 – 2027 Academic Year

RQA Chicago Elementary relies on the generosity of our parent and family community to enrich our students' experience. If you're interested in volunteering this school year, please let us know below — the school office will follow up with details and scheduling.

Volunteer Contact Information

Name: _____

☐ Same as Parent/Guardian #1 ☐ Same as Parent/Guardian #2 **Relationship to Student:** _____

Cell Phone: _____ **Email:** _____

Areas of Interest

Please check all that apply:

- ☐ Classroom support
- ☐ Field trip chaperone
- ☐ Front office assistance
- ☐ Mawa'id & recess supervision
- ☐ School website and other IT services
- ☐ Special events and fundraising
- ☐ Guest speaker — share a skill, profession, or hobby
- ☐ School beautification and facilities
- ☐ Specials and extracurriculars
- ☐ Parent Teacher Association
- ☐ Office and administrative support

Other: _____

Availability

☐ Weekday mornings ☐ Weekday afternoons ☐ Weekends ☐ Occasional / as-needed

Specific days of the week available: _____

Relevant skills, profession, or expertise you'd be willing to share: _____

Background Check Acknowledgment

Volunteers who will have regular, unsupervised contact with students may be required to complete a background check in accordance with school policy prior to volunteering.

☐ I understand and consent to a background check if required for my volunteer role.

Volunteer Name: _____ **Signature:** _____ **Date:** _____

Rawdat al-Quran Academy Chicago Elementary School

Registration Checklist

2026 – 2027 Academic Year

Please ensure all required documents are completed and submitted:

- ☐ Completed Registration Form (including Additional Student Information)
- ☐ Signed Waiver Form
- ☐ Signed Health History Form
- ☐ Medical Authorization Form
- ☐ Most Recent Immunization Records and Physical Examination
- ☐ Most Recent Dental Examination
- ☐ Asthma/Asthma Action Plan (if applicable)
- ☐ Proof of Age (copy of birth certificate)
- ☐ Proof of Residency (e.g., copy of current lease, home title, or utility bill)
- ☐ Official Transcripts & Report Cards
- ☐ Standardized Test Scores (e.g., state assessment), if applicable
- ☐ Individualized Education Program (IEP) or 504 Plan (if applicable)
- ☐ Volunteer Interest Form (optional)

Email all documents and signed forms to admin@rqachicago.com or submit to the RQA Chicago Elementary School Front Office.

School supply lists will be sent directly by each classroom teacher.